



## WASTE TIRE SINGLE EVENT CLEANUP/GOVERNMENT TIRE SWEEP FORM

LOUISIANA DEPARTMENT OF ENVIRONMENTAL QUALITY  
OFFICE OF ENVIRONMENTAL SERVICES  
WASTE PERMITS DIVISION  
P.O. Box 4313  
Baton Rouge, Louisiana 70821-4313

### FOR OFFICE USE ONLY

AGENCY INTEREST #: \_\_\_\_\_

DEQ FACILITY NUMBER: R-\_\_\_\_\_  
(ASSIGNED BY LDEQ)

DEQ EVENT NUMBER: \_\_\_\_\_  
(ASSIGNED BY LDEQ)

In order for the Department to process this form, all sections must be completed and the original signed copy must be mailed to the Department at the address above. If you have questions concerning this form, please email [wastetires@la.gov](mailto:wastetires@la.gov).

### 1. TYPE OF APPLICATION

- ☐ Single Event Cleanup (60-day cleanup)      ☐ Government Tire Sweep (1-day event)      Event Start Date (for Government Tire Sweep only) : \_\_\_\_\_
- ☐ Modification

### 2. APPLICANT INFORMATION

Name of Responsible Business, Organization, Government Entity, or Property Owner: \_\_\_\_\_

Waste Tire Contact Person: \_\_\_\_\_

Facility Physical Address:

(street) \_\_\_\_\_  
(city, state, zip) \_\_\_\_\_

Parish: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Business Mailing Address:

(street) \_\_\_\_\_  
(city, state, zip) \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

### 3. PROJECT INFORMATION

- ☐ Promiscuous Dump      ☐ Found on Property      ☐ Other  
☐ Called-in Complaint      ☐ Tire Sweep

Number of Tires: \_\_\_\_\_

Describe how the waste tires were generated:

\_\_\_\_\_  
\_\_\_\_\_

### 4. PROCESSOR INFORMATION:

Permitted Processor Selected (list provided): \_\_\_\_\_

### 5. CERTIFICATION

I personally examined and am familiar with the information submitted in this document, and I hereby certify under penalty of law that this information is true, accurate, and complete to the best of my knowledge. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment.

AUTHORIZED SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

# **GUIDANCE DOCUMENT**

## **for Waste Tire Single Event Cleanup / Government Tire Sweep**

### **Introduction**

This *Guidance Document* has been prepared by the Department of Environmental Quality (LDEQ) to assist in completing this form and should be consulted prior to providing responses to the information required to be contained in this application. If you have questions concerning this form, please contact the Waste Permits Division at (225) 219-5337 or via email [wastetires@la.gov](mailto:wastetires@la.gov).

Authority to request this information is contained in the Louisiana Administrative Code, Title 33, Part VII, Subpart 2, Chapter 105. Copies of this regulation are available from the LDEQ Rules and Regulations of the **Legal Division** or on the LDEQ website at: <http://www.deq.louisiana.gov/portal/DIVISIONS/LegalAffairs/RulesandRegulations/Title33.aspx>.

### **Scope**

The Waste Tire Single Event Clean-Up / Government Tire Sweep Application Form shall be submitted 30 days prior to the commencement of the event. Applications are submitted primarily for one of the following reasons: (1) to remove an accumulation of waste tires in a single event at an unauthorized location; (2) to obtain authorization for a governmental agency to collect waste tires at a single event; and (3) to modify information from the application previously submitted to the Department.

### **General**

Do not alter the application form in any way, except as directed by this *Guidance Document* and instructions included in the Waste Tire Single Event Cleanup / Government Tire Sweep Application Form.

If additional time is needed, submit a written request in accordance with LAC 33:VII.10529.B.4.

### **What Documents Should be Submitted**

Submit one original copy of the application and associate attachments addressed to the attention of the current Assistant Secretary of the Office of Environmental Services, or the current Administrator of the Waste Permits Division at the following address:

Louisiana Department of Environmental Quality  
Office of Environmental Services  
Waste Permits Division  
Post Office Box 4313  
Baton Rouge, LA 70821-4313

### **Acceptable Answers**

If certain questions or fields in the application are not applicable, indicate "none" or "not applicable" (N/A). Terms such as "not significant," "nil," "trace," etc., are not appropriate.

The applicant must provide a completed notification form containing all required information at the time of submittal. Submission of insufficient or undefined responses and/or information will result in the inability of the LDEQ to issue authorization based on an incomplete notification form.

If there are any questions about the required information to be submitted in the application, contact the Waste Permits Division at [wastetires@la.gov](mailto:wastetires@la.gov) or (225) 219-5337.

### **Common Definitions**

Terms used in the application and/or in this *Guidance Document* shall have the same meanings as defined in the solid waste regulations in LAC 33:VII.10505. Relevant terms from LAC 33:VII.115 are included below. Additional terms shall have the following meanings:

**Agency Interest (AI) Number** – A unique identifier assigned to each facility by LDEQ. Existing facilities in the state have AI numbers assigned to them. New facilities will be assigned an AI Number after LDEQ receives the application.

**Government Tire Sweep** – A waste tire collection event authorized by the administrative authority to allow government agencies to collect waste tires for transport to a permitted waste tire processing facility.

**Modification** – Any change in the site, facility, unit, process, or operation that deviates from any specification in the permit or other approval from the administrative authority. Routine or emergency maintenance that does not cause the facility to deviate from any specification of the permit or other approval is not considered a modification.

**Processor** – A person who processes waste tires.

**Single Event Cleanup** – The authorized removal of accumulated waste tires from an unauthorized site.

**Site** – The physical location, including land area and appurtenances, upon which waste tires and/or waste tire material is located.

**TEMPO** – An acronym standing for Tools for Environmental Management and Protection Organizations. This is the main computer database program used by LDEQ to store data and generate permits on all facilities and units.

## Completing the Application

The following instructions should be used in completing the application form. The numbers, letters, and headings provided in this *Guidance Document* correspond to the numbers, letters, and headings contained in the application form.

### 1. Type of Application

Check the box which best describes the reason the Waste Tire Single Event Cleanup / Government Tire Sweep Form is being submitted to the Department.

- Single Event Cleanup – the authorization for the applicant to have unauthorized tires removed by authorized transporter and processed by a permitted waste tire processor. During this event, the applicant has 60 days to remove all waste tires.
- Government Tire Sweep – the government agency hosts a one-day event, allowing the public (excluding businesses) to bring waste tires to a central location for proper collection, transporting, and processing. Waste tire collection shall **only** be conducted on the date(s) included in the approval letter.
- Event Start Date – the date the government agency plans to conduct the Government Tire Sweep.

### 2. Applicant Information

- *Name of Responsible Business, Organization, Government Entity, or Property Owner* – Enter the name of the owner/operator of the waste tire property/facility conducting the event.
- *Waste Tire Contact Person* – Enter the name of the individual, who is knowledgeable with the operations of the property/facility.
- *Facility Physical Address* – Enter the physical location of the site containing waste tires which may include a street address, city, state, and zip code.
- *Parish* – Enter the name of the parish in which the property/facility is located.
- *Waste Tire Contact Phone Number* – Enter the telephone number of the waste tire contact.
- *Business Mailing Address* – Enter the business mailing address or P.O. Box number for the waste contact which may include a street address, city, state, and zip code.
- *Business Phone Number* – Enter the main telephone number of the business or government agency if it is different from the contact telephone number.
- *Business Fax Number* – Enter the fax number of the business.
- *Waste Tire Contact Email Address* – Enter email address of the waste tire contact.

### 3. Project Information

Check the box which best describes and indicates the type of project needed.

- *Promiscuous Dump*—a site that has resulted from unauthorized disposal activities of persons other than the landowner and whose operation is not permitted by the administrative authority.

- *Called-in Complaint*—a phone call received from a citizen who has called notifying the Department of unauthorized disposal of waste tires.
- *Found on Property*—unauthorized disposal of waste tires on property discovered by the landowner.
- *Tire Sweep*—a one-day waste tire cleanup event held for **government agencies only**.
- *Other*—any other waste tire cleanup project not mentioned previously.
- *Number of Tires*—an approximate number of tires to be removed from property. (not applicable for government tire sweeps)
- *Describe how the waste tires were generated*—a brief description of when the waste tires were discovered, and how they were generated. Indicate if police report was obtained (if applicable). (not applicable for government tire sweeps)

#### **4. Processor Information**

Indicate the permitted waste tire processor that will be used to aid in this cleanup event. (See attachment for list of processors.)

#### **5. Certification**

The responsible party shall sign and date signifying his/her agreement with the certification statement. This signature is required for all applications. If this signature is not provided, the notification will not be considered complete.



## Louisiana Department of Environmental Quality Permitted Waste Tire Processor List

AI	Processor	Address	Contact	Phone Number
26944	Benson Environmental Services of Louisiana, Inc.	Post Office Box 239 326 Crichton Road Sibley, Louisiana 71073	Brian Benson	(318) 371-6692
24831	Colt, Inc.	Post Office Box 1408 1223 Delhomme Ave Scott, Louisiana 70583	Teresa Smith or Kip Vincent	(337) 235-0353
69367	Colt, Inc.	9300 Gentilly Rd New Orleans, Louisiana 70127	Teresa Smith or Kip Vincent	(337) 235-0353
21031	Cottonport Monofill Facility	Post Office Box 1127 960 F. P. Bordelon Road Cottonport, Louisiana 71327	Lloyd Ward	(318) 876-3327 ext. 3
15435	Environmental Industries Recycling, Inc.	Post Office Box 1194 7122 Hwy 190 W Port Allen, Louisiana 70767	Buddy Dupuy	(225) 344-8298
136294	Louisiana Elastomer	2001 Biglane Road Vidalia, Louisiana 71373	D. Michael Wells	(337) 280-5868
81852	Franklin Rubber Resources, LLC	3000 Industrial Drive Winnsboro, Louisiana 71295	John Bruce or Stacy Davis	(318) 460-2009

Post Office Box 4313 · Baton Rouge, Louisiana 70821-4313

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[www.deq.louisiana.gov](http://www.deq.louisiana.gov)

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